


COMPANY APPLICATION FOR TENANCY



HomeLet™
TAKING THE RISK OUT OF PROPERTY RENTAL

Scheme No: 1507043
H Ref No: 15425

Murrays Residential Lettings	94 Wick Road BRISTOL BS4 4HF
Tel:01179710244	

To avoid any unnecessary delays, please complete in full, in **BLACK INK** using **BLOCK CAPITAL LETTERS**. Incomplete forms will be returned. Applications will only be accepted from a **UK registered Limited (LTD) or Public Limited Company (PLC)**.

Once completed, you can enter this application online via HomeLetUK.com/Connect for an instant acknowledgement.

1. PRODUCT SELECTION **To be completed by the LETTING AGENT**

Please select the service required, **TICK ONE BOX ONLY - WE CANNOT PROCEED WITH THE APPLICATION IF YOU DO NOT DO THIS.**

Enhance <input type="checkbox"/> (Comprehensive Plus)	Optimum <input type="checkbox"/> (Comprehensive Plus with legal expenses)	Extra 6 months <input type="checkbox"/>	Advantage 6 months <input type="checkbox"/>
		Extra 12 months <input type="checkbox"/>	Advantage 12 months <input type="checkbox"/>

2. PROPERTY TO LET **To be completed by the LETTING AGENT**

Address: _____

 Postcode: _____ Is this property: Let only Managed

Total rent for this property per month £ _____ Applicant share of rent per month £ _____

Tenancy term: _____(months) Tenancy start date: _____

Total number of tenants to be referenced for the property: _____

PROSPECTIVE LANDLORD DETAILS:

First name: _____ Last name: _____

Address: _____
 _____ Postcode: _____

Telephone: _____ Mobile: _____

E-mail: _____

3. COMPANY DETAILS **To be completed by the COMPANY**

Company name: _____

Trading name: _____

Registration number: _____

Date of incorporation: _____

Contact name: _____

Telephone (inc STD): _____

Registered address

Address: _____

Postcode: _____

Please tick here if you are submitting the latest Profit and Loss Accounts with this application

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ADDITIONAL INCOME/ INFORMATION
 Use this space to provide any additional information that may help us when processing your application. If you run out of space, please use a separate sheet.

3. COMPANY BANK DETAILS **To be completed by the COMPANY**

Bank / building society details: please provide the details of your current account

Name(s) of account holder(s):

Bank name:

Sort code: Bank account number:

4. DECLARATION - Must be signed by a Company Director or Company Secretary listed on Company's House.

Please read the declaration and sign and date below. WE CANNOT PROCEED WITH THIS APPLICATION IF YOU DO NOT SIGN & DATE.

For and on behalf of the company
 I confirm that:

- I have authority to bind the Company in my capacity as either company secretary or as a director of the company; and the information I have given is to the best of my knowledge true and accurate.

I acknowledge and agree to HomeLet carrying out searches to verify such information. I agree that such verifications may involve consulting with:

- credit referencing agencies;
- the Industry Sortcode Directory (ISCD) and Account Number Modulus Checker in order to confirm the accuracy of my bank account details; and
- other third party tenancy database providers such as Insurance Database Services Limited (who operate the Claims Underwriting Exchange (CUE)).

In connection with the Company's application I acknowledge and agree that:

- HomeLet and any third party may keep a record of any search carried out to verify the information I have provided;
- HomeLet may pass on any information I have supplied and the results of any linked verification checks to the letting agent and/or any appointed landlord;
- if the company defaults on rental payments or applies for a new tenancy agreement in the future HomeLet may review the results of the verifications and searches set out above;
- if the company defaults on paying their rent the default will be recorded on HomeLet's central database for defaulting tenants and that such default may affect any future application the company may make for tenancies, credit, and/or insurance;
- HomeLet's database may be accessed by various other third parties, who may supply the information on the database to further third parties; and
- HomeLet can use debt collection agencies or tracing agents to trace my whereabouts and recover any monies I or the company owes to HomeLet.

HomeLet shall for the purposes of this application form be the Data Controller as defined in the Data Protection Act 1998 (the "Act"). In connection with the Act I acknowledge and agree that:

- the information provided by me on behalf of the company may be transferred to a country outside the European Economic Area for the purposes of data processing
- HomeLet may otherwise release my personal information and information relating to the company where they are required to do so by law and may pass my personal information and information relating to the company, including any forwarding address I or the company may provide to a utility company to ensure that any outstanding bills or credit on utility accounts are paid or received by me/the company.
- HomeLet can retain the company's contact details and my personal data and use these details to provide me or the company with marketing materials (in any form including by electronic means such as email or SMS) on any HomeLet product and/or service and sell my personal data and the company's details to third parties to allow such third parties to market their products and/or services to me and/or the company. I agree that if I do not want my details to be used for this purpose I will express this by writing to HomeLet at Becor House, Green Lane, Lincoln, LN6 7DL or contacting HomeLet on 0845 111 2222.

Signed

Print name in full


Position

Date

HomeLet is a trading name of Barbon Insurance Group Limited and Hanover Park Services Limited. Barbon Insurance Group Limited is authorised and regulated by the Financial Services Authority. Registered in England number 3135797. Registered office address: 4-9 Highview, High Street, Bordon, Hampshire GU35 0AX. Hanover Park Services Limited is registered in England number 4194617. Registered office address 4-9 Highview, High Street, Bordon, Hampshire GU35 0AX.

IMPORTANT: It may be a condition of your Assured Shorthold Tenancy that you have adequate insurance which covers your Landlord's contents, as well as your own. Even if this isn't the case, we'd strongly recommend that you consider protecting your possessions and your deposit. Call HomeLet on **0845 117 6000** for a quote today.

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4. ADDITIONAL INFORMATION **To be completed by the COMPANY**

Personal details: Information requested in this box is not required for referencing purposes, however may assist your managing agent.

Name: _____

Position in the company: _____

Who will pay the utility bills?: The occupier The Company

Marital status: Single Married Divorced/Separated Other

Are you a smoker? Yes No

Do you have any pets? Yes No

Please detail: _____

Names and ages of any children who will be occupying the property (use a separate sheet if required):

Next of kin (this should NOT be your spouse):

Name: _____

Address: _____

Postcode: _____

Telephone: _____ Relationship: _____

Additional Information: